

Vegetation Management Works Permit Application

Lodge Applications at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 3.00pm)
mail PO Box 450 Ballina 2478 • **e** council@ballina.nsw.gov.au • **abn** 53 929 887 369
t 1300 864 444 • **w** ballina.nsw.gov.au • **credit card payments e** terminal22@ballina.nsw.gov.au

Use this form to apply for approval for Vegetation Management Works as referenced in Chapter 2a of the Ballina Development Control Plan 2012 and State Environmental Planning Policy (Vegetation for Non-Rural Areas) 2017. **This form is to be used for the removal of vegetation that does not include native vegetation that exceeds the Biodiversity Offsets Scheme Threshold as outlined in the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017. This applies to all land under the Ballina Local Environmental Plan 2012 excluding land zoned RU1 – Primary Production and RU2 – Rural Landscape zones.**

NB: Please use Council's DA Form for the removal of vegetation from land where the Ballina Local Environmental Plan 1987 applies.

Once completed, you can submit this form together with the required information and fee payment by mail or in person. **If this application form is not completed correctly or is not accompanied by all the necessary information, processing delays may result or the application may be returned to you.** Applications are to be lodged prior to 3.00pm, Monday to Friday. Applications submitted after 3.00pm will be processed and received the following business day.

1. Applicant Details *all correspondence will be forwarded to this name and address*

It is important that you can be contacted should further information be required. Please provide as much detail as possible.

Title	Name
<input type="text"/>	<input type="text"/>

Company / Organisation	ABN
<input type="text"/>	<input type="text"/>

Postal Address

Email Address

Telephone <i>business hours</i>	Telephone <i>mobile</i>
<input type="text"/>	<input type="text"/>

Applicant Signature	Date
<input type="text"/>	<input type="text"/>

2. Land on which Tree(s) are Located

Unit / Street Number	Street
<input type="text"/>	<input type="text"/>

Suburb / Town / Locality	Postcode
<input type="text"/>	<input type="text"/>

Lot/DP or Lot/Section/DP or Lot/Strata Plan Number

Office Use Only	Lodgement check completed by <i>sign and date</i>	Permit Application No.	Parcel Number
<input type="checkbox"/> LODG task added	<input type="text"/>	<input type="text"/>	<input type="text"/>
2018/19 Permit Application Fee \$110 PA Type: 12 Fee Type: 107	\$ Amount paid	Date received	Receipt number
	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Contact with Council Prior to Lodgement

Have you spoken with Council staff prior to lodging your application? Yes No

If Yes, who did you speak with?

Was it a Pre-lodgement meeting

Counter enquiry

Phone enquiry

4. Description of Development to be Carried Out

Application for Consent is made for the pruning/removal of tree(s)

Species of the subject tree(s)

Height and approximate age of the tree(s)

Location of the tree(s) including distance (in metres) to the property boundary *i.e. side, front and rear*

Description of work *eg. prune, lop, cut down etc.*

Is the vegetation in an ecological community or in the habitat of a threatened species? Yes No

5. Photos of Subject Trees

Provide photos of the proposed tree(s) involved in the vegetation management works and include with the lodgement of this Permit Application Form

6. Reasons for Application

Please tick appropriate boxes

The tree is/are dying, dangerous, diseased (supported by Arboricultural Assessment Report)

The growth habit (crown or root) or mature size of the tree (s) is undesirable in a given situation

The tree is interfering with, or may interfere with, the efficiency of a solar appliance

The tree is causing damage to public or private utilities and services

The tree is in an overcrowded situation

The tree is in an unsuitable situation (i.e. under power line, on top of retaining wall or bank)

Other *if so, please explain*

Provide justification / reasons for the proposed vegetation management works

7. Site Plan

Please provide a sketch showing location of subject tree(s) on the property and include where appropriate the following details: Boundaries of site, street name, house no., all buildings & structures, driveway and paths, drains, overhead cables, fences, subject tree(s), north point and adjoining property buildings.



Note: To assist in identification of tree(s) on the site **please tie a ribbon around the trunk of the tree(s) or provide other suitable means of identification.**

8. Disclosure of Political Donations and Gifts

A person who submits a development application to Council is required to disclose the following reportable political donations and gifts (if any) made by any person with a financial interest in the application within the period commencing two years before the application is made and ending when the application is determined:

- All reportable political donations made to any local Councillor of the Council; and
- All gifts made to any local Councillor or employee of the Council.

A reference to a reportable political donation made to a “local Councillor” includes reference to a donation made at the time the person was a candidate for election to the Council.

Significant penalties apply for non-disclosure. For more information and to obtain a political donations and gifts disclosure statement, go to the NSW Government Planning and Environment website planning.nsw.gov.au/donations.

Is a disclosure statement to accompany your application?

- Yes >> complete the political donations and gifts disclosure statement at planning.nsw.gov.au/donations
- No >> in signing this application, I undertake to advise the Council in writing if I become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination

9. Privacy and Copyright Notice

The completed Vegetation Management Works Permit application form and any documents submitted with the application contains personal information, that is being collected in order to assess, process and determine the application under the provisions of the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017.

The information will be processed by the Development and Environmental Health Group and will be made available to public enquiries under the Government Information (Public Access) Act 2009 (GIPA). The information will be stored in Council’s electronic document management system.

The information supplied is required under the EP&A Act. The supply of the information is voluntary, however if it is not supplied Ballina Shire Council may be unable to process the application.

9. Privacy and Copyright Notice *continued*

Permit Application and documents will be made publicly available

This permit application form (including any personal information and other information supplied on the form) and any document submitted with the development application (including any related information lodged following the initial application) will be made publicly available on Council's DAs online, and in other ways that the Council considers appropriate in accordance with sections 6 and 18 of the GIPA, and Schedule 1 of the GIPA Regulation.

Copyright Notice

You are advised that Council will make copies (including electronic copies) of the development application and accompanying plans and documents for the purpose of complying with its obligations under the EP&A Act and the Local Government Act 1993. In addition the Council may make such further copies as are necessary to facilitate a thorough consideration of the development application. This includes the application form, plans and supporting documentation and the publishing of same to DAs online. The applicant is responsible for obtaining all copyright licences necessary from the copyright owners for this purpose.

10. Owner's Consent

All owner(s) of the land to be developed must sign this form. Without the owner's consent, Council will not accept this application.

As the owner/s of the land to which this application relates, I consent to this application. I also consent for authorised Council staff to enter the land to carry out inspections relating to this application. I accept that all communications regarding this application will be through the nominated applicant and I understand that information will be made publicly available and published to the DAs online section of Council's website.

Owner's Name

Postal Address

Email Address

Phone

Signature

Date

Owner's Name

Postal Address

Email Address

Phone

Signature

Date

11. Applicant's Declaration and Signature

Have all questions within the application been answered in full?

Yes

No

Has owner's consent been provided?

Yes

No

Have all fees been paid?

Yes

No

Is all the required information for your proposal attached to this application?

Yes

No

*Note: If you have answered **No** to any of the above, your application is not sufficient and may result in rejection*

Declaration

1. I declare that all the information in this application and attachments are true and correct.
2. I declare that the electronic data provided is a true copy of all plans and associated documents submitted with this development application. The data is not corrupted and does not contain any viruses.
3. I understand that if the information is incomplete the application may be delayed or rejected.
4. I acknowledge that the information submitted on this form and any supporting documentation will be made publicly available and published to DAs online.

Applicant's Name

Signature

Date