

# Pre-DA Lodgement Meeting Request Form

**Lodge Applications** at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)  
**mail** PO Box 450 Ballina 2478 • **e** council@ballina.nsw.gov.au  
**t** 1300 864 444 • **w** ballina.nsw.gov.au • **credit card payments** terminal22@ballina.nsw.gov.au

Use this form to request a pre-DA lodgement meeting to discuss a prospective development proposal. Once completed, you can submit this form together with the required information and fee payment. Please refer to the pre-DA Lodgement Meeting Factsheet on Council's website for further information. If this form is not completed correctly or is not accompanied by all the necessary information, processing delays may result or the form may be returned to you.

## Payment Method

By mail or in person     **Credit Card** *credit card surcharge fee of 0.5% will apply for credit card transactions*  
Email application form and other related documentation to **terminal22@ballina.nsw.gov.au**  
Applicant will be contacted by a Council Officer to process the credit card payment.

## 1. Applicant Details *notes from the meeting will be forwarded to the email address detailed below*

Applicant Title	First Name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Company / Organisation		
<input type="text"/>		
Phone <i>daytime</i>	Mobile	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 2. Property and Proposed Development Details

Unit/Street No.	Street Name	Suburb
<input type="text"/>	<input type="text"/>	<input type="text"/>
Lot/DP or Lot/Section/DP or Lot/Strata Plan No.	Estimated Cost of Development	
<input type="text"/>	<input type="text"/>	
Description of Proposed Development		
<input type="text"/>		
Does the proposed development constitute a Major Subdivision under Chapter 3 - Urban Subdivision, Clause 3.2 of the Ballina DCP 2012?		
		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 3. Meeting Details

Items for Discussion	
<input type="text"/>	
Preferred Meeting Dates and Times	List of Meeting Attendees
<input type="text"/>	<input type="text"/>

### Office Use Only

Receipt Type: 32 Planning Pre-Lodgement Meeting Request 2018/19 Fee: \$375 per hour (\$375 minimum) - with hourly rate of \$211 per hour

Receipt Type: 38 Building Pre-DA/CDC Lodgement Meeting and Inspection Fee: \$225 per hour

Date received	Parcel No.	Amount paid \$	Receipt No.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>