

**POLICY NAME:** DONATIONS – WASTE DISPOSAL FEES FOR NOT-FOR-PROFIT GROUPS

**POLICY REF:** D09

**MEETING ADOPTED:** 22 March 2018  
Resolution No. 220318/19

**POLICY HISTORY:** 270314/31; 280509/18



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## **OBJECTIVE**

To provide clear policy guidelines to assist not-for-profit community groups that operate second hand shops in applying for exemptions from waste disposal fees at the Ballina Waste Management Centre.

## **BACKGROUND**

Not-for-profit community groups often have limited financial resources whilst providing the community with significant social benefits. In recognition of these limited financial resources, Council has developed this policy to provide fee relief from waste disposal charges to assist not-for-profit community groups that run disposal stores for the sale of second hand and reusable items.

## **DEFINITIONS**

Not-for-Profit Community Group – a registered charity that operates an Op Shop or second hand goods shop in the Ballina Shire.

## **SCOPE OF POLICY**

This policy applies to:

- Council employees
- Not-for-Profit Community Groups

## **RELATED DOCUMENTATION**

This policy applies to not-for-profit community groups that run disposal stores for the sale of second hand and reusable items. As a minimum this policy should be read in conjunction with Section 356 of the Local Government Act.

## **POLICY**

Council recognises that not-for-profit community groups involved in the operation of second hand shops provide the community with significant social benefits, whilst helping to divert valuable resources from being sent to landfill.

To assist those not-for-profit community organisations in delivering those services Council has endorsed the following guidelines for fee relief from annual waste disposal fees.

### *Guidelines*

1. Council will provide a \$2,500 per annum credit at the Waste Management Centre for each bona fide not-for-profit organisation that runs a disposal store for the sale of second hand and reusable items within the Ballina Local Government Area.

2. To ensure adequate records are maintained of this service, eligible organisations must apply to Council in writing prior to utilising this service.
3. To ensure transparency and accountability, eligible organisations must qualify for fee relief by providing proof of being a registered not-for-profit charitable organisation.
4. If an eligible organisation wishes to request an expansion of this service then that organisation must apply to Council in writing each year, as part of Council's annual donations exhibition process (normally conducted during May each year - refer to the Council policy titled "Donations - Financial Assistance" for further information). This will then ensure that any additional request for assistance is considered with the majority of other financial assistance requests.

## **REVIEW**

The policy is to be reviewed every four years.