

Community Sporting Groups Capital Works Assistance Certification and Acquittal Form 2018/19

Lodge Applications at Ballina Shire Council • 40 Cherry Street • Ballina (Mon-Fri 8.15 am to 4.30 pm)
mail PO Box 450 Ballina 2478 • **t** 1300 864 444 • **w** ballina.nsw.gov.au • **abn** 53 929 887 369

Generally Council will pay approved donations at the completion of the work following provision of receipts and completion of this Acquittal Form. Council may make payment of the donation prior to completion of the works where this is essential, Please contact Council if this is the case.



Recipient Details

Name of Organisation

Project Description
(purpose of donation)

Statement of Outcomes
(what has been
achieved)

Total Council
Donation

Total Value of
Project

Date Project Completed

Certification

We the undersigned confirm that the amount donated by Ballina Shire Council to the recipient has been expended for the purpose described above. Please find attached copies of our organisation's:

☐

Attached receipts for total value of project

☐

Attached summary of in-kind (labour* only included at tradesman levels)

*excludes attendance at meetings to organise project.

Name

Name

Position

Position

Address

Address

Phone

Date

Phone

Date

Signature

Signature

Payment Details

Please forward Council's donation to our organisation by:

☐

Cheque

☐

Direct Deposit (fill in bank details below)

Account Name

Account No.

BSB

SUBMIT